

Client: Town of Volney
Project No.: 20-0033
Project Name: Volney Maple CR6
Project Phase: Final Design
Client Approved
Revised
Completion Date:
Client Project No.:

Date: December 12, 2024
Project Manager: Barry Viggiano
Client Manager: Missy Snavlin
Project Start Date: 9/2021
Project Completion Date: 12/2026
Period Covered: November 2024

THE WORK ACCOMPLISHED IN THE DEFINED PERIOD CONSISTED OF:

1. Continue correspondence w/ Review Agencies
2. Continue C2AE response to DOT, agency review comments
3. Continue C2AE response to DOH agency review comments
4. Continue C2AE response to OCWA agency review comments
5. Continue NYS Comptroller approval correspondence w/ Town attorney
6. Continue Easement correspondence w/ Town attorney
7. Send Water agreement to Town attorney for review
8. Commence communications w/ EPA regarding STAG grant.
9. Continue Permit Review
 - a. Submit JOINT APP to DEC and USACE
 - b. Continue DOH-348
 - c. Commence NOI
10. Correspondence with Town regarding Billing and Water Districts
11. Completed Nov Project Report.

THE ANTICIPATED WORK ELEMENTS IN THE NEXT PERIOD.

1. Complete addressing DOT, DOH and OCWA review comments
2. Commence correspondence w/ DEC and USACE permit agencies.
3. Submit Easements to Town attorney for grantor agreement letters
4. Submit DOH-348 to Department of Health
5. Continue to review and support Town to gather USDA-RD Prior-to-Bid documentation (PTB)

SCOPE CHANGES MADE DURING DEFINED PERIOD:

1. Updated MPR to address new comptroller comments for adding Agriculture parcels to district.

BUDGET STATUS (% COMPLETE):

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Preliminary Phase 1	102%	Preliminary Phase 1	100%
Preliminary Phase 2	100%	Preliminary Phase 2	100%
Design Phase 3	129%	Design Phase Final	96%
Bidding Phase 4	0%	Bidding Phase 4	0%
Construction Admin Phase 5	68%	Construction Admin Phase 5	0%
Construction Observation Phase 6	0%	Construction Observation Phase 6	0%
Additional Services Phase 7	60%	Additional Services Phase 7	60%

Total Engineering	86%	Total Engineering	70%
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SCHEDULE STATUS:

Task	Milestone Date	Status
Append User List	April	Completed
Finalize drawings and specification manual for QA/QC review	July	Complete
District Reformation Submission	August	Complete
QA/QC review	August	Complete
Incorporate QA/QC comment	September	Complete
Submit to agencies for review	September	Complete
NYS Comptroller District Approval	December 2024*	Pending
Receive Agency Comments/Approval	Jan 2025*	Pending
Bidding – tentative	Jan 28 2024	Pending
Bid Award	March 7th	Pending
Construction	Late Spring 2025	Pending

*Note: Dates are tentative based on NYS Comptroller approval, Agency review,

INPUT NEEDED FROM CLIENT:

- ~~1. Status from attorney regarding if permissive referendum or mandatory referendum is required or not required.~~
Answer was No
- ~~2. Confirmation from attorney that District Formation has been reapplied for.~~
Answer was Yes
3. Status from Town attorney that District Formation has been approved
Not yet. NYS Comptroller has additional comments. Attorney reviewing

CLIENT INPUT, DECISIONS AND DIRECTIVES:

1. Based on comments from the NYS Comptroller, Town needed to re-form the district which caused a several months delay on this project.
2. Signed Easements
3. Does town want to apply for NYSEFC DWSRF, STAG or WIIA funds?

REALIZED OR ANTICIPATED CONCERNS:

1. Concern – Bids come in high due to District reformation delay and inflationary pressures from start of project.
Mitigation – Request cost overrun funding (COR) from USDA-RD or alternatively scale down project, seek alternative funding.
– Town could accept WIIA or STAG funding and loan
2. Concern – Comptroller does not approve district cost application.
Mitigation – Resubmit after addressing any new comptroller comments.

VALUE ADDED:

1. Managing District Re-Formation with Town and Lawyer.
2. Handling Easement concerns with residents.
3. MPR Update due to NYS Comptroller

cc: Missy Snavlin Client Relationship Manager